

**TOWN OF FARMINGTON
BOARD OF SELECTMEN
PUBLIC MEETING MINUTES
Monday, July 26, 2010
356 Main Street, Farmington, NH**

I. Site Walk at the Transfer Station

Selectmen Present: Paula Proulx, Gail Ellis, Joan Funk and Charlie King

Selectmen excused: Gerry McCarthy

Also Present: Alan Gould, Megan Taylor –Fetter, Joel Moulton, Billy Cameron, Robert Hall, Victor Lapierre and Jake O’Donnell

At 5:05 PM Paula Proulx called the meeting to order for the purpose of a site walk to review the progress/plans of the Transfer Station. Joel presented blueprints of the plan and gave a summary and tour of the work completed and work to be done.

At 5:25 Gail made a motion to suspend the meeting seconded by Joan; all in favor.

II. At 6:00PM Paula reconvened the meeting in the Selectmen’s chambers.

Selectmen Present: Paula Proulx, Gail Ellis, Joan Funk, Gerry McCarthy and Charlie King

Also Present: Alan Gould, Jake ODonnel, Joel Moulton, Neil Johnson and Megan Taylor-Fetter

III. Call to Order: Chairman Proulx called the meeting to order and asked everyone to stand and recite the Pledge of Allegiance.

IV. Public Comment: Steve Dean who was scheduled to discuss flag protocol was not present. There was no public comment.

V. Review of Minutes:

- a. 7-12-2010 non public C minutes: Joan Funk motioned to accept the minutes as written seconded by Gail Ellis. There was no discussion and the board voted unanimously to accept the minutes as accepted.
- b. 7-19-2010 public minutes: Joan Funk motioned to accept the minutes as written seconded by Charlie King . After discussion and corrections, the board voted unanimously in favor to accept the minutes as amended.
- c. 7-19-2010 non public minutes A-C:
 - A. Joan Funk motioned to accept the minutes as written seconded by Charlie King . There was no discussion and the board voted unanimously to accept as written.
 - B. Joan Funk motioned to accept the minutes as written seconded by Charlie King . After discussion and corrections the board voted unanimously to accept the minutes as amended
 - C. Joan Funk motioned to accept the minutes as written seconded by Charlie King. There was no discussion and the board voted unanimously to accept as written.

IV. Town Departments

A. Public Works Department

- a. **Truck Scale Slab RFP:** Joel Moulton presented the four bids he received based on an RFP he posted. CMA Engineers as well as Northeast Scale recommend using a structural slab on grade to support the truck scale due to the location of the scale. **Joan Funk motioned to accept the proposal of \$ 6,480.00 submitted by the lowest bidder; MEK Poured Foundations, seconded by Gail Ellis for discussion.** Charlie expressed concern over the vagueness of the quote and asked if all the bidders received the same specs which Joel replied yes they had. **Charlie made a friendly amendment to the motion to include that Joel should review the scope of the work with the contractor before a contract is signed to ensure that the contractor is aware of the scope of the work.** Gail pointed out that it should be called an RFP not a proposal. **The motion was brought back to the table and all members of the board voted unanimously in favor of the motion.**
- b. **Transfer Station Hauling RFP results.** The RFP requested a cost per load for the various items for disposal at the future transfer station. It was based on 6-8 trips per week. The disposal location will be based on the most inexpensive costs to the town. The costs for trucking are estimated between \$51, 000.00 to \$117,000.00 per year. The board discussed the various options. Joel stated that they have until the end of the year before a concrete decision has to be made. Alan suggested that Joel develop further the costs for tipping fees and hauling to get the big picture for the cost to the town.

Joel left the meeting at 6:35 PM

VII: Old Business

- A. **Contract signing:** Alan Gould explained to the board they needed to authorize a signer for the Waste Water Phase II Engineering Contract. **Joan Funk motioned to authorized Paula Proulx as the authorized signer for the Waste Water Phase II Engineering Contract seconded by Gerry. The board voted unanimously in favor.** Paula signed the contract which will be given to Dale on Tuesday.
- B. **State Training Program:** Charlie asked Alan about the State Training Program for the W/W sump pump. Alan responded that he spoke with Dale and the applicant from the state did not fill the needs. Alan will contact the state after speaking with Joel.
- C. Charlie asked for an update on the resident who wrote the letter about her stone wall/levy issue Alan replied that he wrote the resident a letter and has heard nothing back to date.

VIII: New Business

- A. **Facilities Use Request:** A phone poll was taken on July 19 of each of the Selectmen for approval of this carwash to which all Selectmen approved. **Charlie King motioned to approve the facilities request submitted by the High School Volley Ball Team for a carwash in the Municipal Parking Lot which took place on July 24. Gerry seconded the motion. All in favor.**
- B. **Facilities Use Request:** the Grid Iron Club submitted a request to use the Municipal Parking lot for a carwash on August 14th with a rain date of August 15. **Gerry McCarthy motioned to approve the request seconded by Gail Ellis. All in favor.**

- C. Budget Committee Request:** Gail stated that the Budget Committee Chairman requested the Selectmen appoint an alternate representative to the Budget Committee. Gail is the current representative and does not anticipate missing any meetings but an alternate is needed to ensure a quorum which the Budget Committee has not been able to establish for the past three meetings. **Gail motioned to appoint Charlie King as alternate Selectmen's Representative on the Budget Committee. Gerry seconded the motion. All in favor.**
- D. Alan asked the Selectmen to sign warrants for the Town Clerks Office.**

IX. Updates

- A. Tax Deeded Property:** Regarding the property taken by the town in December located on an island in Baxter Lake, Alan suggested that before the town proceeds with eviction proceedings, they should confirm that someone is actually living there. The PD and Code Enforcement Officer could take a boat out to the island to investigate. The island should be properly posted for liability reasons.
- B. Unspent State money:** Alan had a discussion with Ed Leonard of Wright Pierce. It was determined that any unspent money/uncommitted funds from the project has to be given back to the state. An updated plan is expected soon-Alan will inquire.

At 6:45 Pm, Gail Ellis motioned to go into Non Public Session under RSA 91-A:3II (b). Joan Funk seconded the motion. A roll call vote was taken: Paula Proulx-yes, Gail Ellis-yes, Joan Funk-yes, Gerry McCarthy-yes and Charlie King-yes.

At 7:35 PM Gail Ellis made a motion to come out of Non Public Session seconded by Joan Funk. A roll call vote was taken: Paula Proulx-yes, Gail Ellis-yes, Joan Funk-yes, Gerry McCarthy-yes and Charlie King-yes.

Chairman Proulx announced that the minutes were sealed by a unanimous vote.

At 7:35 Pm, Gail Ellis motioned to go into Non Public Session under RSA 91-A:3II (e). Joan Funk seconded the motion. A roll call vote was taken: Paula Proulx-yes, Gail Ellis-yes, Joan Funk-yes, Gerry McCarthy-yes and Charlie King-yes

At 8:05 PM Gail Ellis made a motion to come out of Non Public Session seconded by Joan Funk. A roll call vote was taken: Paula Proulx-yes, Gail Ellis-yes, Joan Funk-yes, Gerry McCarthy-yes and Charlie King-yes.

Chairman Proulx announced that the minutes were sealed by a unanimous vote.

The board discussed a memo recently given to department heads regarding credit card policy and the purchasing policy.

Regarding training expenses, the board was in agreement that this practice should be fair and consistent.

7-26-10 Public Selectmen Meeting

Alan reminded that board that he would be away until Friday. He will have information for the Selectmen for their packets regarding the interviews for Town Administrator.

At 8:15 PM Joan Funk made a motion to adjourn seconded by Gail Ellis. All in favor. Meeting adjourned.

Respectfully submitted,

**Megan Taylor-Fetter
Selectmen's Secretary**

Paula Proulx

Gail Ellis

Joan A. Funk

Gerry McCarthy

Charlie King